

Candidate Name:

Contact number: Contact email:

Agency (if applicable):

Do you have a quiet and completely private space to work from?

Yes

No

Are you able to connect your laptop/PC directly into your router via an ethernet cable?

(cables can be provided)

NB. For professional call center work, you need to work with your own PC or laptop connected directly to the internet via an Ethernet cable. Wi-Fi can't provide the stable connection and sound quality necessary for high-quality voice calls.

Yes

No

Are you available for an immediate start date?

(If no please state start date availability)

Immediately

Other

DD/MM/YYYY

Do you have any upcoming booked holiday?

Yes

No

(if yes, please state dates)

Do you have previous call centre experience?

Yes

No

(If yes please state type of experience)

Do you have any previous fundraising experience?

Yes, telephone

Yes, Door to Door or
Face to Face

Yes, other

No

If other, please specify
type of fundraising

If yes, please state which charity/fundraising agency you have worked for

Why are you applying for this role, pick the most
important to you?

You will be required to use a head set with built in microphone. Please indicate below if you do not have the equipment listed and need it provided to you. If you need an adaptor to connect an ethernet cable to your PC or laptop, please indicate which type of adaptor you need:

USB Headset

Yes

No, I already have this

Ethernet cable

Yes

No, I already have this

Ethernet cable adapter, USB

Yes

No, I already have this/do not need this

Ethernet cable adapter, USB-C

Yes

No, I already have this/do not need this

Please indicate which shifts you would be able to work each week as a minimum. The number of evening shifts should be equal to or greater than the number of afternoon shifts. You must commit to at least 6 shifts per week:

Afternoon 12:30 –16:00

Evening 16:30 –20:00

Monday

Tuesday

Wednesday

Thursday

Friday

Yes I confirm I can commit to the above selected shift pattern each week. (Note that the start and end time of each shift are fixed, and you will be given fixed break times within the shift)

Would you work additional morning or Saturday shifts if they were to become available?

Yes

No

Maybe